

WEB NOTICE

**Issuing of the Convocation Certificates before conducting the
19th Convocation Ceremony**

This is in reference to the request made by the repeat students (2017 batch or before) to participate in the 18th Convocation Ceremony. The above request was discussed at the 177th Academic Syndicate Meeting and submitted to the Governing Council for further action.

The Governing Council has instructed two options to address the request made by the above students.

Option “A” : To register for taking certificates in absentia mode in the 18th Convocation. Students who register in absentia mode for 18th Convocation cannot attend the 19th Convocation.

Option “B” : If not, they can attend the 19th Convocation.

Students who select the option “A” can apply for the Diploma Certificate by submitting the application form.

Deadline to Apply for the option “A”	: 10th November 2023
Application Fees	: Rs. 1000.00
Name of the Bank	: People’s Bank
Branch	: Hyde Park Corner Branch, Colombo 02
Account No.	: 025-1001-3-3397613

APPLICATION FOR DIPLOMA CERTIFICATE

(This form should be completed by student – 2017 batch or before)

1. Name in Full in English :

(Block letters)

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2. Name with Initials in English :

Male / Female : Mr. / Ms.

3. Name of the Diploma to be conferred :

[HNDA/ HNDE (Civil) / HNDE (Mechanical) / HNDE (Electrical & Electronics) /
HNDBSE/ HND in English/ HNDPM/ HNDQS/ HNDM/ HNDIT/ HNDT (Agri)/
HNDBA/ HNDBF/HNDFT/ HNDTHM/HNDCSPT]

4. Full Time / Part Time :

5. Year of passing the examination mentioned at item 3 above :

6. Postal Address :

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E mail Address :

Contact Telephone No :

Student Registration No(s) :

National Identity Card No :

7. Name of Advanced Technological Institute :

8. Whether you have attached the receipt of the certificate fee of Rs. 1000/=

9. Please attach a copy of your detailed certificate to this application form.

Note : Please be informed that the certificate will not be reissued if the name mentioned by the candidate in the cage 1 is incorrect

I confirmed all above information are true and correct according to best of my knowledge and I confirmed my name in section 1 which is used to issue the Diploma Certificate is correct.

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Signature of the Applicant

Affix the bank SLIP which you paid to the Peoples Bank
Name of the Bank : People's Bank
Branch : Hyde Park Corner Branch, Colombo 02
Account No : 025-1001-3-3397613